



Administrative Guidance for Candidates 2026

Diploma in the History of Medicine (DHMSA)

Centre for Health Studies
Apothecaries' Hall
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Timetable/Deadlines

Event	Dates
Deadline for submission of titles and proposal / abstract for the Dissertation and Test Lecture . To be submitted by candidate to the online Brightspace (LMS) platform (Course area on Brightspace)	Friday 13 March 2026
Deadline for exam applications and payment	Friday 1 May 2026
Deadline for submission of completed Dissertation . To be uploaded by candidate to Brightspace by 23.59 BST on Friday 19 June 2026	Friday 19 June 2026
Open Book Written Paper available at 09.00 BST on Monday 6 July 2026. Completed paper to be submitted by candidate to Brightspace. Deadline for submission is 09.00 BST on Monday 13 July 2026.	Monday 6 July – Monday 13 July 2026
Test Lecture: Deadline for presentation slides to be uploaded to Brightspace Date of Test Lecture held via Zoom for Candidates (Examiners attending in-person at the Apothecaries Hall)	Wednesday 22 July 2026 Friday 24 July 2026
Results	August 2026

Application Notes

Our aim is to approve all applications received. Candidates are advised to apply well in advance of the closing date for entries.

The stated deadline is the final date by which a completed application can be considered for entry to the examination. Candidates who have extenuating circumstances which do not meet the above criteria will be considered individually by the Executive Director.

To submit an application, please go to the Shop >Centre for Health Studies Shop area on our website, click into the exams area, choose the exam payment option, select the exam entry you require. On checkout, you will be asked to create an account and finish payment. **You will then be directed to our online platform Brightspace to complete and submit your application form. Please note, only fully completed applications will be considered.**



Candidates whose employers are paying for their examination entry, and who therefore need an invoice from the Examinations Office to prompt the payment, should note that the fee **must** have been paid by the application deadline, and should plan well ahead accordingly.



Examination Fee

1. The full examination entry fee for all applicants is £975 (online payment). Students who have been awarded a bursary by the Faculty should contact the Centre for Health Studies for the relevant reduction (academicadmin@apothecaries.org).
2. The re-entry fee for the whole exam is £975
The re-entry fee for the open book written paper is £325
The re-entry fee for the dissertation is £325
The re-entry fee for the test lecture is £325

Candidates who withdraw from the examination after the closing date will trigger a forfeit fee as detailed below.

Payments

Payments can be made [here](#).

Candidates who are unable to pay via the website should contact academicmanager@apothecaries.org

Withdrawing or Deferring from the Examination

3. Candidates who wish to withdraw or defer from the examination must notify the Society. The following withdrawal penalties will be applied:

Timing of Application to Withdraw or Defer	Possible Refund (subject to approval)
Requests to withdraw or defer before the closing date for application	No fee.
Requests to withdraw or defer after the application closing date and 30 working days (6 weeks) before the examination.	Candidates withdrawing or deferring from an examination after the closing date and up to 6 weeks before the examination will normally be charged 25% of the fee.
Requests to withdraw or defer after the application closing date and 15 working days (3 weeks) before the examination.	Candidates withdrawing or deferring from an examination after the closing date and up to 3 weeks before the examination will normally be charged 50% of the fee.
Requests to withdraw or defer less than 15 working days (3 weeks) of the examination.	A refund will not normally be made to candidates withdrawing or deferring within 15 days of the examination. However, extenuating circumstance submitted with supporting evidence may be considered and subject to approval by the Executive Director for Centre for Health Studies.