



Administrative Guidance for Candidates 2026

Diploma in Forensic Medical Sciences (DipFMS)

Centre for Health Studies
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Timetable/Deadlines

Event	Deadline
Deadline for receipt of application and payment for Written paper, & Dissertation (First-time entry & re-sits)	Friday 8 May 2026
Written Paper - Online (First time entry & re-sits)	Tuesday 7 July 2026
Due date for submission of dissertation (<i>This is the date by which your dissertation must have been submitted to the Brightspace Learning Platform</i>). (First-time entry & re-sits)	Friday 17 th July 2026
Results release date	w/c 14 th September 2026

Application Notes

Our aim is to approve all applications received. Candidates are advised to apply well in advance of the closing date for entries, and we will give priority to candidates who are nearing their 3-year period since completing the course.

The stated deadline is the final date by which a completed application can be considered for entry to the examination. Candidates who have extenuating circumstances which do not meet the above criteria will be considered individually by the Executive Director.

To submit an application, please go to the Shop >Centre for Health Studies on our website, click into the exams area, choose the exam payment option, select the exam entry you require, or click [here](#). On checkout, you will be asked to create an account and finish payment. **You will then be directed to our online platform Brightspace to complete and submit your application form. Please note, only fully completed applications will be considered.**

Candidates whose employers are paying for their examination entry, and who therefore need an invoice from the Academic Department to prompt the payment, should note that the fee must have been paid by the application deadline, and should plan well ahead accordingly.



Examination Fee

First-time entry (FTE):

FTE fee for the whole exam is **£950**.

FTE fee for the dissertation only, is **£450**

FTE fee for the written Paper only, is **£500**

Re-entry:

Re-entry fee for the whole exam is **£950**

Re-entry fee for the dissertation only is **£450**

Re-entry fee for the written Paper only is **£500**

Payments

Payments can be made [here](#)

Candidates who are unable to pay via the website should contact academicmanager@apothecaries.org



Withdrawing or Deferring from the Examination

Candidates wishing to withdraw or defer from the examination must notify the Examinations Office as soon as possible. The following withdrawal and deferral charges are applicable:

Timing of Application to Withdraw or Defer	Possible Refund (subject to approval)
Requests to withdraw or defer before the closing date for application	No fee.
Requests to withdraw or defer after the application closing date and 30 working days (6 weeks) before the examination.	Candidates withdrawing or deferring from an examination after the closing date and up to 6 weeks before the examination will normally be charged 25% of the fee.
Requests to withdraw or defer after the application closing date and 15 working days (3 weeks) before the examination.	Candidates withdrawing or deferring from an examination after the closing date and up to 3 weeks before the examination will normally be charged 50% of the fee.
Requests to withdraw or defer less than 15 working days (3 weeks) of the examination.	A refund will not normally be made to candidates withdrawing or deferring within 15 days of the examination. However, extenuating circumstances submitted with supporting evidence may be considered and subject to approval by the Executive Director of the Centre for Health Studies.

Past Examination Papers - WRITTEN PAPER

A booklet of past examination papers is available from the Academic Department at the cost of £25.00. Payment can be made via https://catalogue.apothecaries.org/product?catalog=past_papers and follow payment instructions.

It is important that you make sure you follow the guidance provided in the [Guide](#) to the Dip FMS exam regarding structure, referencing, word limit etc. of your dissertation before submission.