The Worshipful Society of Apothecaries of London Livery Committee

Minutes of the Annual General Meeting held at Apothecaries' Hall at 17.00 on Monday 5 December 2022

Present:

Jane Carey-Harris (Chairman), John Schofield (Chairman Elect), Alan Collett (Honorary Treasurer), Deborah Malins (Honorary Secretary), The Master, The Clerk and 21 members of the Court of Assistants and of the Livery.

The Chairman welcomed and thanked all for attending stating that she was delighted to be able to give her last report as Chairman of the Livery Committee in person.

She noted that, over the past year, the committee has lost four of its present and past members. All present stood for a Minute's Silence in memory of Mark Davis, Ibby Ibrahim, Wanda Jay and Chris Khoo. Particular mention was made of Chris who was instrumental in establishing the Livery Committee International Travelling Club, an informal group of Apothecaries who enjoy annual overseas trips. Simon Bailey, Chairman of the Charity Committee who used to work with Chris on the organisation of the trips, has kindly rejoined the Livery Committee and will ensure that future trips are planned, in conjunction with Millennium Tours.

1. Apologies for absence

Apologies for absence were received from Liz Bevan, Emma Dalton, Mark Fox, Elizabeth Harper, Susan Horsewood-Lee, Joanne Martin and Nicky Whately.

2. Minutes of the Annual General Meeting held on 6 December 2021

The Minutes, having been previously circulated, were agreed and signed by the Chairman.

3. Matters arising

There were no matters arising.

4. Nominations and Voting for membership of the Livery Committee

As noted above by the Chairman, Liveryman Dr Simon Bailey was co-opted onto the Committee in September. A further Liveryman, Mrs Susan Linnett (Lowe), and a Yeoman, Dr Sara Waldron, were joining to fill the remaining spaces available so no ballot was required.

5. Chairman's Report

Col Jane Carey-Harris reported as follows:

Our committee members come from a variety of backgrounds, some still working in the NHS and others retired. Whatever their personal circumstances, I am very grateful to all my committee colleagues who continue to work tirelessly to arrange events for all Apothecaries, families and friends.

The Livery Committee continue to invite bereaved spouses and partners to our outings and annual lunch. We were delighted to welcome Jennifer Fowler, widow of Keith Fowler, a former committee member, on a recent trip and I know that she is joining us this evening for the Carol Service and supper.

During the year the Livery Committee has put on fourteen events including two overseas trips and our annual lunch. An account of each event may be found in *Apothecary* and they are listed at the end of these Minutes. Please do continue to read our section in the monthly enewsletters and look at the website as we have some interesting trips planned for next year.

Some of these trips break even financially, some make a small surplus and others the occasional small loss. I am delighted to announce that the Livery Committee are today able to make a donation to The Master's Charity of £6,000. Master, please accept this cheque on our behalf. Our donation would have been greater however we have, as many of you will be aware, made a considerable donation to the cost of the Parlour stained-glass windows and lighting.

I am also delighted to let you know that Millennium Tours have kindly donated £1,000 to the charity. A generous gesture by Tony Giambruno and his team

The members of the Livery Committee put in a huge amount of work during their tenure on behalf of the Society and I particularly wish to thank those who have arranged trips this year. Also, to Kieran McHugh who has coordinated this evening's Carol Service and supper.

Special mention must be made to the work of two individuals namely Alan Collett, our Treasurer, who has maintained the accounts to a high standard since he took on this role, and to Debbie Malins, our Livery Committee Honorary Secretary.

During the year we lost one Committee member in happy circumstances. It was a pleasure that Lee Winter approached us about joining the Committee and we were looking forward to having a working GP in our midst. Lee then applied to join The Court and was successful so he has stood down from the Livery Committee. The Court's gain is certainly our loss.

We should all be grateful for the dedication of these committee members for the work they undertake to provide an interesting social programme for our fellow Apothecaries. Thank you.

There were no questions to the report.

6. A word from The Master

The Master expressed his sincere thanks to the Chairman and her Committee for the donation and for their activities over the year.

7. Honorary Treasurer's Report

The Honorary Treasurer reported as follows:

The Livery Committee bank account with HSBC balances on 31 Oct 2022 £28,118.73 (Branch 40:46:08 number 92018829)

This sum, however, includes

- £11,093 advanced receipts for future events plus completed events still to be paid for.
- £275.70 for outstanding payments not yet made for past events.
- £210 held in account for members future use mostly now resolved.

The Livery Committee, in its wisdom, has decided that it should keep a reserve of £10,000. With this, and the other sums listed above considered, our Chairman Col Jane Carey-Harris has been able to present the cheque for £6,000 to the Master for the Master's Fund.

Stock (at 3 Dec 2022):

Engraved whiskey glasses (£10.50 + P&P)	53
Engraved wine glasses (£15.00 + P&P)	66
Silk Scarves (£30 + P&P)	47
Gold Rhino lapel pin (£45 + P&P)	9
Livery Committee Ties (£30 + P&P)	43
Livery Committee Bow Ties (£25 + P&P)	51

I am happy to take orders today, maybe Christmas presents!

The Livery Committee has now completed its financial commitment to the Stained-Glass Windows project at a cost of £6,993, including donations of £1,025. Its financial contribution was for two windows and the gilded signage.

I continue to enjoy being the Treasurer for the Livery Committee, an office I have held for seven years. The bank charges were £75.40 for the year, a cheaper method of banking has not been sought, maybe the next treasurer??

The accounts presented here are for the year ending 31st October 2022. They have been examined/reviewed again by John Myers, a member of my sailing club who taught accountancy at Leeds. I wish to register here my thanks to him for helping me prepare and present these accounts to you. I am happy to take any questions.

Dr Roy Palmer proposed that the accounts be accepted, seconded by Dr Mike Spencer. This was accepted unanimously.

6.1. Appointment of an independent examiner for the accounts to 31 October 2023

John Myers has examined the Livery Committee accounts for the past several years and the Treasurer recommended that he be approved to continue in the role.

Proposed by Dr Julia Neild, seconded by Dr Peter Tooley, passed unanimously.

8. Results of ballot for new members

No ballot was required.

9. Handover to Chairman Elect (Prof John Schofield)

At this point the Chairman, Jane Carey-Harris, said that with great pleasure she was formally handing the Chair over to John Schofield and with it, the Badge of office. Jane wished him well during his tenure and looked forward to supporting him over the next year.

10. Other business

Monday 4 December 2023

There was no other business. The meeting ended at 17.29 hrs.

11. Date of next Annual General Meeting

Monday + December 2020.	
	December 2023
Chairman	
Prof John Schofield	

Worshipful Society of Apothecaries

Livery Committee

Receipts and Payments Account for the year 1 November 2021 to 31 October 2022

Payments

Receipts

Display of British	4 4 4		1	
150 Engraved whiskey/water glasses 0.00	00.0	Stained panes of glass	2700.00	
18.00 Livery Committee Supper 16.09.21 118.94 150.00 Mir Londoner Secret City 30.10.21 1.550.50 150.00 Kings Bed -jak and dinner 18.11.21 1.550.50 150.00 Shoes through the ages 1.550.20 150.00 Shoes through the ages 1.550.20 150.00 Wist to Leeds "monster" 1.550.20 150.00 Wist to Leeds "monster" 1.550.20 150.00 Wist to Committee Dinner Feb 2022 1.552.34 1870.00 Wist to Manage 24th June 2022 1.552.34 1870.00 Wist to Manage 24th June 2022 1.592.34 1870.00 Wist to Manage 24th June 2022 1.592.34 1870.00 Wist to Manage 24th June 2022 1.592.34 1870.00 Livery Committee Lunch April 2022 2.277.12 1870.00 Chelsea Physic Gardena, "Idit May 2022 670.00 1.040.00 Chelsea Physic Gardena, "Idit May 2022 670.00 1.040.00 Chelsea Physic Gardena, "Idit May 2022 670.00 250.00 Livery Committee Dinner 15th Sapt 2022 4.50.73 260.00 Livery Committee Dinner 15th Sapt 2022 1.439.380 260.00 Livery Committee Supper 1.440.00 260.00 Livery Committee Supper 1.460.00 260.00 Livery Committe	45.00	Engraved whiskey/water glasses	00.00	
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Miscellaneous 183.99 Secretarial Expenses 29.99 Bank Charges 75.40 Surplus of receipts over payments for year	2475.00	Postage and Packing	13.63	
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30,861.45 Surplus of receipts over payments for year	16.45	Secretarial Expenses	29.99	
Surplus of receipts over payments for year	456.00	Bank Charges	75.40	
Surplus of receipts over payments for year	30,861.45			25,815.56
		Surplus of receipts over payments for year	1	5,045.89
	30.861.45			30.861.45
			30,861.45	Livery Committee Euroch Strike Supper 118.94

APPENDIX 2

Bank Reconciliation as at 31st October 2022

	£	£
Balance as at 1st November 2021	23072.84	
Surplus of receipts over payments for the year ending 31st October 2022	5045.89	
Balance as at 31st October 2022		28118.73
Additional notes on financial accounts		
Stained Glass		
Set aside for Stained Glass expenses brought forward	3182.00	
Final expenditure on Stained Glass and Hand gilded sign writing to six wooden panels	2700.00	
Stained Glass and wood panel project now completed. Total expenditure £6993. Donations received £1025, leaving £5968 funded by the Livery Committee		
Finances outstanding		
Final expenditure on Stained Glass and Hand gilded sign writing to six wooden panels		
Payments not yet made relating to events in 2021/22	275.70	
Members money held in account for futue use	210.00	
Monies received in in 2021/22 in advance for events taking place in 2022/23	11093.00	

A. Collett Hon. Treasurer

Independent Examiner's Statement

I confirm that I have examined the receipts and payments account for the year ending 31st October 2022 and have agreed the current bank account balance as at 31st October 2022

Mr John Myers

Dated 14

NOUZMIER 2022

APPENDIX 3

Figure F	Worshipful Society of Apothecaries, Livery Committee	verv Comm	ttee							
Part	Financial report									
Fortic Charles Communication Communicati	for the year 1st November 2021 - 31st Octo	ober 2022								
Partic of Justicy Committee 6,000 270,000 2,10,0	Event	Date	Organiser	Income in accounting year	Expenditure in accounting year	Surplus in accounting year	Event completed	Total event income	Total event expenditure	True Event Surplus
State Stat	Stained panes of glass (Livery Committee expenses)		Livery Committee	00.00	2700.00	-2,700.00		00:0	6993.00	-6993.00
1	Gold pins		Livery Committee	45.00	00.00	45.00		270.00	1600.50	-1330.50
The control of the	Engraved wine glasses		Livery Committee	150.00	00.00	150.00		199.00	1358.40	-1159.40
Complete time	Engraved whiskey glasses		Livery Committee	84.00	00.00	84.00		1069.00	1894.00	-825.00
Decide Controlled Control Co	Scarves		Livery Committee	0.00	00.00	00.00		30.00	1483.74	-1453.74
December December	Livery Committee ties		Livery Committee	30.00	0.00	30.00		90.00	00.0	90.00
National Colore 1,125.00 1,	Livery Committee bow ties		Livery Committee	0.00	00.00	00.00		25.00	00.00	25.00
1100 1100	Livery Committee Supper	2021.09.16		00:00	118.94	-118.94		630.00	708.13	
store filty RADIA (seen filty) 60.00 1.55.05.00 1.57.00 55.00 1.55.00 </td <td>Emley Nature Reserve -Isle of Sheppey</td> <td></td> <td>Mark Fox</td> <td>00.00</td> <td>00.00</td> <td>00.00</td> <td></td> <td>1440.00</td> <td>1100.00</td> <td></td>	Emley Nature Reserve -Isle of Sheppey		Mark Fox	00.00	00.00	00.00		1440.00	1100.00	
The column beautiful branch and the column	Mr Londoner Secret City	2021.10.30	Kieran McHugh	00.09	232.00	-172.00		510.00	464.00	46.00
Control	Kings Bed	2021.11.18	Eithne MacMahon	00.00	1,550.50	-1,550.50		1380.00	1550.50	-170.50
The legacy 1202,0.1.12 Ether bashelines 1202,0.0.12 Ethe	Carol Service Supper	2021.12.06	Liz Bevan	3,625.00	6,116,10	-2,491.10		6650.00	6216.10	433.90
Leach but the content	Shoes through the ages	2022.01.12	Vanessa Jenkins	80.00	00'00	80.00		80.00	00.0	80.00
Marie Mari	Visit to Leeds	2022.01.20	Eithne MacMahon	425.00	425.00	00.00		425.00	425.00	00.00
2022.04.24 Ethic Markelshon 1,675.00 1,546.00 27.00 2,70.00 2,975.00 2,995.00 2,9	Livery Committee Dinner	2022.02.02	Debbie Malins	1,830.00	1,592.34	237.66		1830.00	1592.34	237.66
Second Problem Control Bridge Control Bridge Control Control Bridge Control Bridge Control Bridge Control Bridge Control Bridge Control Control Bridge Control Control Bridge Control Control Bridge Control Control Control Bridge Control Control Bridge Control Control Control Bridge Control Control Control Bridge Control B	Kings Bed II	2022.02.24	Eithne MacMahon	1,675.00	1,648.00	27.00		1675.00	1648.00	
December 2002 06.5	Atmospheric Day of Med Hx beside London Bridge	2022.04.06	Eithne MacMahon	1,817.00	1,808.01	8.99		1817.00	1808.01	8.99
Pack Carden Re 1022.06.18 1040.00 1993.00 17.00 1360.0	Livery Committee Lunch	2022.04.25	Debbie Malins	2,590.00	2,277.12	312.88		2590.00	22.77.12	
Particular 2022.06.32 2022.06.08 2022.06.08 2022.06.08 2022.06.08 2022.06.08 2022.06.08 2022.06.02 2022.06.02 2022.06.22 2022.06.22 2022.06.22 2022.06.22 2022.07.23 202	Leonardslee Gardens	2022.05.16	Debbie Malins	1,040.00	993.00	47.00		1040.00	993.00	
National Protection 17,000	Chelsea Phsyic Garden & Lunch	2022.06.08	Elizabeth Stearns	1,440.00	1,480.00	-40.00		1568.00	1480,00	88.00
National State 1,202.07.26 1,004.04 1,044.04	Childrens Trust	2022.06.15	Dilip Joshi	540.00	647.55	-107.55		540.00	647.55	-107.55
	Visit to Margate	2022.06.22	Omar Khan	825.00	617.00	208.00		825.00	617.00	208.00
Secretary	Blitz Walk	2022.07.06	Dilip Joshi	260.00	450.73	109.27		260.00	450.73	109.27
Deble Mailins 2022.0045 Deble Mailins 225.00 1,493.80 233.80 1,493.80 235.00 427.46	Livery Committee Supper	2022.07.19	Debbie Malins	695.00	670.00	25.00		695.00	670.00	25.00
Mache Mach	Livery Committee Dinner (with Master)	2022.09.15	Debbie Malins	1,260.00	1,493.80	-233.80		1260.00	1493.80	-233,80
Social Section Soci	Aviation Medicine	2022.10.05	Martin Waldron	525.00	427.46	97.54		525.00	427.46	97.54
tyte Entering & AGM 2022.12.05 Debbis Mailins 4.485.00 265.00 4.200 0.00 0.00 4.200 0.00 265.00 0.00 4.485.00 0.00 265.00 0.00 265.00 0.00 265.00 0.00 265.00 0.00 265.00 0.00 265.00 0.00 265.00 0.00 265.00 0.00 265.00 0.00 265.00 0.00 265.00 0.00 265.00 0.00 265.00 0.00 265.00 0.00 265.00 0.00 265.00 0.00 265.00 0.00 267.00 265.00 0.00 267.00 265.00 0.00 267.00 265.00 0.00 267.00 267.00 0.00 267.00 267.00 0.00 267.00 267.00 0.00 267.00 267.00 0.00 267.00 267.00 0.00 267.00 267.00 0.00 267.00 267.00 0.00 267.00 267.00 0.00 267.00 267.00 0.00 267.00 267.00	Freemasons Hall Museum	2022.11.19	Liz Bevan	2,090.00	00.00	2,090.00		2090.00	00.00	2090,00
Value State Secretary Secretary Additional divinking Additional divinking <td>Committee meeting & AGM</td> <td>2022.12.05</td> <td>Debbie Malins</td> <td></td> <td></td> <td>0.00</td> <td></td> <td>00.00</td> <td>00.00</td> <td>00.00</td>	Committee meeting & AGM	2022.12.05	Debbie Malins			0.00		00.00	00.00	00.00
to Alcoholic Drinks (Mindfull drinking) 2023.01,07 Eithner Macklahon 333.00 0.00 333.00 0.00 light Supper 2023.01,24 Sean Kibbey 2,475.00 0.00 0.00 2,475.00 0.00 2,475.00 0.00 <td< td=""><td>Carol Service Supper</td><td>2022.12.05</td><td>Kieran McHugh</td><td>4,485.00</td><td>265.00</td><td>4,220.00</td><td></td><td>4485.00</td><td>265.00</td><td>4220,00</td></td<>	Carol Service Supper	2022.12.05	Kieran McHugh	4,485.00	265.00	4,220.00		4485.00	265.00	4220,00
Sequent Sequ	Low & No Alcoholic Drinks (Mindful drinking)	2023.01.07	Eithne MacMahon	333.00	00'0	333.00		333.00	00.0	333.00
Secretary 2023.01.29 Jane Carey-Harris 1,710.00 0.00 1,710.00	Burns Night Supper	2023.01.24	Sean Kibbey	2,475.00	00.00	2,475.00		2475.00	00.00	2475.00
rie Expenses 2021-22 456.00 183.99 272.01 486.00 183.99 1-8 Packing 2021-22 Secretary 16.45 1.645 1.645 13.63 1 at Secretary 2021-22 Secretary 0.00 7.540 0.00 29.99 1 at 30th October 2022 2021-22 HSBC Totals = 30861.45 5.045.89 0.00 75.40 at 30th October 2022 53 Bank Account 5.045.89 0.00 75.40 cd Whiskey Glasses 66 Balance brought forward from 1st November 2020 23072.84 0.00 75.40 vess 47 Plus payments received since 31.10.20 23072.84 0 0 0 vess 47 Plus payments received since 31.10.20 25334.29 0 0 0 0 0 tinc lapel pins 9 A3 Money in bank account = 28118.73 25354.59 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Visit to Gunmakers Hall	2023.01.29	Jane Carey-Harris	1,710.00	00'0	1,710.00		1710.00	00.00	1710.00
R. B Packing 2021-22 Secretary 156-45 13.63 2.82 16.45 13.63 rial Expenses 2021-22 Secretary 0.00 29.99 -29.99 0.00 29.99 at 30th October 2022 41.98C Totals = 30861.45 30861.45 5,045.89 0.00 75.40 at 30th October 2022 53 bank Account 23072.84 0.00 75.40 cd Wine Glasses 66 balance brought forward from 1st November 2020 33061.45 0.00 75.40 vvs 47 Plus payments received since 31.10.20 30861.45 0.00 75.40 viol lapel pins 9 Money in bank account = 2818.73 25815.56 0.5045.89 0.00 75.40 fless 51 Money in bank account = 28118.73 28118.73 0.00 75.40	Miscellaneous	2021-22		456.00	183.99	272.01		486.00	183.99	302,01
Inal Expenses 2021-22 Secretary 0.00 29.99 -29.99 203-99 29.99 29.99 29.99 29.99 29.99 2021-22 Name	Postage & Packing	2021-22		16.45	13.63	2.82	-	16.45	13.63	2.82
at 30th October 2022 at 30th October 2022 at 30th October 2022 at 30th October 2022 bd Whiskey Glasses cd Wine Glasses bd Wine Glasses cd Wine Classes cd Wine Classes	Secretarial Expenses	2021-22	Secretary	00.00	29.99	-29.99		0.00	29.99	-29.99
at 30th October 2022 Totals = 30861.45 25815.56 5,5 cd Whiskey Glasses 53 Annual Recount Balance brought forward from 1st November 2020 Chis payments received since 31st October 2020 vess 47 Plus payments received since 31st October 2020 Sub total = 2020 vess 9 Less payments received since 31st October 2020 Sub total = 2020 Ties 51 Money in bank account = 2020	Bank Charges	2021-22	HSBC	00.00	75.40	-75.40		00.00	75,40	-75.40
at 30th October 2022 d Whiskey Glasses d Wine Balance brought forward from 1st November 2020 Flus payments received since 31st October 2020 lino lapel pins d Wine Balance brought forward from 1st November 2020 Sub total = 143 Tiles Tiles Money in bank account ≈ 1185			Totals =	30861,45	25815.56	5,045.89				
ed Whiskey Glasses 53 Balance brought forward from 1st November 2020 G6 Rus payments received since 31st October 2020 Files payments made since 31.10.20 Tiles Money in bank account ≈	STOCK at 30th October 2022				Bank Account					
bd Wine Glasses 66 Balance brought forward from 1st November 2020 ves 47 Plus payments received since 31st October 2020 ino lapel pins 9 Less payments made since 31.10.20 Tiles 51 Money in bank account ≈	Engraved Whiskey Glasses	53								
ves 47 Plus payments received since 31st October 2020 ino lapel pins 9 Sub total =	Engraved Wine Glasses	99		Balance brought fo	rward from 1st November 2020	23072.84				
Sub total ≈ Sub total ≈	Silk Scarves	47		Plus payments rece	ived since 31st October 2020	30861.45				
Ties 1.10.20 Ties 5.1 Less payments made since 31.10.20 Money in bank account =	Gold Rhino lapel pins	6			Sub total ≈	53934.29				
51 Money in bank account ≈	LCTies	43		Less payments ma	de since 31.10.20	25815.56				
	LC Bow Ties	51			Money in bank account ≈	28118.73				

Events organized by the Livery Committee during 2022

12 January Zoom lecture: Putting your foot in it V. Jenkins 24 February The King's Bed – talk by Don Jordan E. MacMahon 6 April The Old Operating Theatre Museum and the E. MacMahon Gordon Museum, Guy's Hospital 9 – 14 May Visit to Friuli Venezia Giulia C. Khoo Leonardslee gardens & afternoon tea D. Malins 16 May 8 June Chelsea Physic garden E. Stearns 15 June The Children's Trust, Tadworth D. Joshi 27 July Visit to Margate O. Khan 6 July The Fountain Club - Barts Blitz Tour D. Joshi 23 – 30 September Dalmatian coast visit C/ Khoo/S. Bailey 5 October Tour of RAF Centre for Aviation Medicine, Henlow M. Waldron 21 - 24 October Wexford Opera E. MacMahon Freemasons' Museum 19 November E. Bevan 5 December Carol Service and Supper K. McHugh

Livery Committee Events for 2023 which have probable dates

7 January	Tastes and Trends in Mindful Drinking	E. MacMahon
18 – 23 January	Visit to Venice	E. Stearns/J. Schofield
24 January	Burns Night supper	S. Kibbey
27 January	Visit to Worshipful Company of Gunmakers	J. Carey-Harris
7 February	Zoom talk: The Grand Tour	V. Jenkins
8 March	Exotic wines tasting	J. Schofield
27 March	Tour of the WSA Archives at the Hall	C. Sarraf
17 – 22 April	Visit to Vienna	S. Bailey
15 May	Visit to Elmley Reserve, Isle of Sheppey	M. Fox
9 June	Old Bailey visit	P. Mace
4 December	Carol Service and Supper	M. Waldron