



The Society of Apothecaries of London

Diploma in the Philosophy of Medicine (DPMSA)

Administrative Guidance for Candidates

Admin Guide

Nov20/v55

EXAMINATION TIMETABLE: 2020-2021

Owing to public health concerns relating to COVID-19, the scheduled date of the written paper may be subject to amendment – in such an event applicants will be kept informed. Please continue to adhere to the existing deadlines below, including submission of essays, application forms, and dissertations. Submit everything via email to examoffice@apothecaries.org.

Due date for agreement of essay title	Thursday 26 November 2020
The due date for receipt in the Examinations Office of essay. NOTE: You will not need a candidate number prior to submission of this essay. Please submit your essay electronically in Word™ format to examoffice@apothecaries.org – A candidate number will be assigned once received and recorded by the Exam Office, and you will be informed by return. Your candidate number will be used to anonymise your essay during marking.	5pm on Tuesday 19 January 2021
Date of agreement of dissertation title and submission of abstract (see Guide to DPMSA incorporating Regulations and Syllabus.)	5pm on Tuesday 16 March 2021
Closing date for receipt in the Examinations Office of completed application form and full payment (all candidates). Please submit completed applications electronically only.	5pm on Tuesday 20 April 2021 to examoffice@apothecaries.org
Due date for submission of completed dissertation Please submit a single electronic copy ONLY. Do NOT send hard copies. *See important note below	5pm on Tuesday 1 June 2021 to examoffice@apothecaries.org
Written papers (Open Book format)	From 10:00am Saturday 19 June to 10:00am Wednesday 23 June

*Important Note.

Dissertations not submitted by the due date will be deferred to the next examination and a re-entry fee will be payable.

EXAMINATION FEE

1. The examination entry fee for **all** applicants other than bursars is £860 (bank transfer or cheque). Those students who have been awarded a bursary by the Faculty should contact the Examinations Office for the relevant fee (examoffice@apothecaries.org).
2. The re-entry fee for the whole exam is £860.
The re-entry fee for the written paper only, is £290.
The re-entry fee for the dissertation only, is £290.

continued

WITHDRAWING FROM THE EXAMINATION

3. Candidates who wish to withdraw from the examination must notify the Society in writing. The following withdrawal penalties will be applied:

If the date of receipt of notification of withdrawal falls -	
Before the application deadline stated on page 1.	No penalty
In the two weeks after the application deadline	£125
Within 6 weeks of the start of the examination	£230
Within 2 weeks of the start of the examination	Full fee

PAST EXAMINATION PAPERS

4. A booklet of past examination papers is available at a cost of £15. Please email examoffice@apothecaries.org

PAYMENTS

5. Payments can be made via: -

The Society's website: <https://www.apothecaries.org/shop/>

Direct transfer: To use this method of payment you must send **your name, the examination** for which you are paying and **the date of the examination** by **email to the Exam Office;** examoffice@apothecaries.org

N.B. The account to which the examination fee is payable is different from that for the course. You should therefore use the following details:

Sort Code: 18-00-02

Bank Account number: 05957192

IBAN: GB16COUT18000205957192

Swift/BIC Number: COUTGB22

Account name: The Worshipful Society of Apothecaries of London

Coutts & Co, 440 Strand, London, WC2R 0QS

The payment must be made identifiable by the inclusion of the diploma abbreviation and candidate's surname (e.g. DPM Smith)

Candidates from overseas should ensure that their money transfers yield the correct fee in Sterling AFTER deduction of bank charges.

ESSAY BRIEF

6. Until further notice, and in agreement with the course director, the essay brief remains as follows: -

Either:

Describe a particular ethical challenge of your choice in medical practice. This can either be a specific anonymised case or a more general issue. Explore how moral reasoning may be used to analyse and guide action, principally using one of the three main moral theories of virtue ethics, deontology and utilitarianism, covering both the strengths and weaknesses of the use of such a theory.

Or:

If there is a convincing reason why the above model is not suitable in your case an individual subject and title may be negotiated with Dr Papanikitas, but must include the practical application of basic moral theory in relation to healthcare.

NB: Please note the dissertation component requires a different title and topic of exploration from that of the essay component.

Please refer to the regulations in the Guide to the DPMSA Exam on the website for full details.
<https://www.apothecaries.org/diploma-in-the-philosophy-of-medicine/>.