



*The Worshipful Society of Apothecaries of London*  
*Black Friars Lane, London, EC4V 6EJ*

**FACULTY OF THE HISTORY AND PHILOSOPHY OF MEDICINE AND PHARMACY**

**Terms and conditions: Course registration and Fee payment for attendees on the Courses**

**Application acceptance**

The application form and the terms and conditions must be completed and signed when applying.

**Fees and Payment**

The full payment of the course is to be made and cleared before attending the first session of the academic year. The Faculty accepts cheques, bank transfers and net funds bank transfers, all in sterling: any additional banking costs incurred by other currencies must be borne by the student.

**Cancellations and refunds**

Cancellations must be made in writing.

Cancellations received more than 14 days before the first day of the course will receive a full refund. Later cancellations will incur an administrative fee of £25.00, which will be deducted from the fee to be refunded.

**Data Protection Statement**

The Faculty of the History and Philosophy of Medicine and Pharmacy collects relevant information about you when the application form is processed. This personal information is used solely for the purposes of the administration of the diploma courses and short courses, including verifying your qualifications with third parties. All personal information held by the Society of Apothecaries of London will be held in accordance with the Data Protection Act 1998 and the Freedom of Information Act 1998. Please do not hesitate to contact the Faculty Manager on 020 7236 1189 if you have any queries about the information we hold about you.

If you are content for the Faculty to hold and process your data for the purpose of your association, please indicate your consent below:

I give my explicit consent for the Worshipful Society of Apothecaries and its Charities to hold and process data about me for the purpose of maintaining my association (please tick as applicable)

Yes

No

I give my explicit consent for the Worshipful Society of Apothecaries and its Charities to contact me regarding my association and about events and other matters of interest and importance to the Society (please tick as applicable). We will not send you third-party material.

Yes

No



*The Worshipful Society of Apothecaries of London*  
*Black Friars Lane, London, EC4V 6EJ*

**Visual and/or audio recordings**

The Faculty/organisers may make visual and/or audio recordings of lectures. The Faculty reserves the right to use these for promotional, management or educational purposes, in the United Kingdom and overseas. If you do not wish to appear in any of the photos please inform the photographer/organisers.

**Website**

Short course attendees and students will have access to the History and Philosophy 'Course attendees' sections of the website. Access is granted for the attendee only and for use in relation to the course, and not for any other personal use, distribution or profit.

Signed..... BLOCK CAPS.....

Date.....